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| **../Documents/Brand%20Guidelines%202016/Final%20brand%20resources/Logos/PNG%20files/ECITB%20white%20logo-01.pn****ECITB Project Collaboration Toolkit****Support Application** |
| Project Description & Status Summary |

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| **Section 1 – Your Details****(To be completed by the ‘Lead Project Entity’ Organisation)** |
| First Name:       | Surname:       |
| Job Title:       | Organisation:       |
| Contact Telephone:       | Email Address:       |
| **Project Partner Organisations - Points of Contact****‘Lead Project Entity’** |
| First Name:       | Surname:       |
| Job Title:       | Organisation:       |
| Contact Telephone:       | Email Address:       |
| **Contracting Partner** |
| First Name:       | Surname:       |
| Job Title:  | Organisation:       |
| Contact Telephone:       | Email Address:       |
| **Contracting Partner** |
| First Name:       | Surname:       |
| Job Title:       | Organisation:       |
| Contact Telephone:       | Email Address:       |

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| **Section 2 – Project Details** |
| Project Name:       |
| Type of Project: Choose an item. |
| Project Scope:       |
| Stakeholder Group (please identify all key project stakeholders or append a stakeholder matrix document): |
| Location of Project Office and Key Team Members: |
| **Section 3 – Project Support Required** |
| During which of the Project Collaboration Toolkit phases does the project need to receive support? Please check the boxes that apply.

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| Establish a Collaborative Environment [ ]  | Retrospective\*? [ ]  |
| Setup Project for Collaboration [ ]  | Retrospective\*? [ ]  |
| Executive Collaborative Project [ ]  | Retrospective\*? [ ]  |
| Close out and Learn [ ]  |  |
| **\* Please tick the retrospective box if your current project has completed this phase and you wish to evaluate your performance against the PCT retrospectively** |

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| Has the project taken any steps toward the adoption of collaborative approaches so far? |
| Explain why you believe a collaborative strategy would help the project achieve its objectives and the tangible benefits that you expect to be delivered? |
|  |
| **Lead Project Entity** | **Project Partner** | **Project Partner** | **Project Partner** |
| Signed By:Click here to enter text. | Signed By:Click here to enter text. | Signed By:Click here to enter text. | Signed By:Click here to enter text. |
| Print Name:Click here to enter text. | Print Name:Click here to enter text. | Print Name:Click here to enter text. | Print Name:Click here to enter text. |
| Job Title:Click here to enter text. | Job Title:Click here to enter text. | Job Title:Click here to enter text. | Job Title:Click here to enter text. |
| Organisation:Click here to enter text. | Organisation:Click here to enter text. | Organisation:Click here to enter text. | Organisation:Click here to enter text. |